

## Standard letter of introduction for AFIAP - 2019

The FIAP system relies on sorting your acceptances by TITLE and PATRONAGE NUMBER. If either of these are IN ANY WAY WRONG they will not sort properly and FIAP will throw them out. For example, you may end up with extra titles that you do not deserve (i.e. "The Fragrant Orchid" will be regarded as a separate title/work from "Fragrant Orchid" or "A Fragrant Orchid" and they will appear in different places in your final alphabetical list on page C).

### THE PHOTOGRAPHER'S CARD UPDATE

From 1st January 2019 it will be the responsibility of the candidate to obtain a photographer's card. Application is made directly to FIAP and a fee is payable. Details are on the FIAP website. You have to obtain a card BEFORE you submit your AFIAP application. This card may be used for all subsequent applications, but if you wish to update it in any way, then this is done by you online and FIAP will charge a fee.

I enclose some info for you and an application form and some advice on how to fill it in. Below is a link to FIAP patronised salons where you can look down the FIAP list of salons and choose which ones to enter which best fit your type of photography:

<https://www.myfiap.net/patronages>

Make sure you always copy the **FIAP Patronage Number** down correctly - **exactly** as FIAP do it. **CHECK! CHECK! CHECK!** You MUST use a SLASH and NOT a DASH. (i.e. 2018/301 and NOT 2018-301 and 2018/003 not 2018/3 or /03). **Failing to use the correct patronage number could cost you your distinction.**

The same applies to the title of the work. It must be unique for each work and exactly the same (see above) otherwise the form will not sort properly.

You will need to purchase a photographer's card (see above). This MUST be done BEFORE you submit your application.

1. Start your dossier file by filling in your personal details on **Page A** of the FIAP application form; this will automatically fill in most of the information on pages B and C. Ignore the 'List of Submitted Works' for the time being.
2. Then start filling in your acceptances on Page C in **patronage number order** (**NOT** alphabetically as it says on the form), **and after you have filled in a few, email a copy to me so that I can check that all is OK.**
3. Keep your titles **SHORT** (25 characters max) and each piece of work must have **EXACTLY** the same title throughout. FIAP are adamant about this rule. Avoid starting with "A" or "The", etc.
4. Be careful cutting and pasting. Make sure only the typing comes across and not Excel formats. You can do this by using 'paste special' and selecting 'values' from the box.
5. Leave title number (column B) blank.
6. Refer to the enclosed "How to" instructions for more details.
7. **The closing date** for entries this year will be **10th September 2019**. This gives me time to check that your forms have been correctly filled in with valid acceptances. You must have **all** your acceptances by then - I cannot wait - **and they must be acceptances in Salons which FIAP have had the Salon File sent to them, otherwise the acceptances are invalid.** This information is found in the patronage lists referred to above.
8. **You must let me know the date of your first acceptance NOW**, so that I can tell you straight away whether you will have to wait until next year.

Note! **Four** of your **accepted titles** must be **prints**, and it is always best to send in more acceptances, countries, salons, etc., than you actually need, because if for some reason I have to reject some, you will have some spares. In any case they will count towards an EFIAP, should you wish to continue. **Remember, it is no use waiting until the last month to gain acceptances as likely as not they will be invalid as FIAP will not have received the Salon File.**

#### A NOTE ABOUT CIRCUITS

Circuits are where you can enter a group of salons under a common name and your works get passed to each salon in turn for judging. Be aware that circuits ONLY COUNT AS ONE SALON, and if the individual salons are all judged in one country rather than in their individual countries, then you can only count the country in which the judging took place. Unless you are sure of what you are doing, it is safer to avoid circuits.

The FIAP Liaison Officer checks all applications before sending them off to FIAP.

If you can, see if you can persuade other club members to join you - it makes it more fun! Remember, no one has to go as far as getting the distinction; just entering and getting the catalogue or CD-ROM exposes you to the best amateur photography.

If you need any more help please email me or phone 01446 751 686.

Ed Cloutman EFIAP Hon FWPF  
WPF FIAP Liaison Officer  
1st December 2019